



**PALM BAY POLICE AND FIREFIGHTERS' PENSION PLAN**

[www.pbpfpf.org](http://www.pbpfpf.org)

Robert J. Conlan Professional Center  
1501 R. J. Conlan Blvd., NE, Suite 240 - Palm Bay, Florida 32905  
***49<sup>th</sup> Anniversary ~ Fund Established May 2, 1974***

Regular Meeting 24-04  
Friday, April 5, 2024-9:00 A.M.

**CALL TO ORDER:**

**ROLL CALL:**

**OATH OF OFFICE:**

To be administered to the following Trustees: Police Elected Representative Anthony Sacco; Fire Elected Representative Jason Dorey; City Council Appointees James W. Brock and Benjamin J. Kiszkiel

**AGENDA REVISIONS:**

**CONSENT AGENDA:**

**There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks (\*)). They will be enacted by the Board of Trustees by one motion. If discussion is desired by the Board, that item will be removed from the Consent Agenda by the Board and will be considered in the order that it appears on the agenda.**

**ADOPTION OF MINUTES:**

\*March Regular Minutes 24-03

**FOSTER AND FOSTER, INCORPORATED AT 9:15 A.M.:**

1. Mr. Patrick Donlan, Actuary
  - a. Presentation of September 30, 2023 Actuarial Valuation Reports for the Police, Fire and Closed General Employee Funds

**OLD BUSINESS:**

1. Palm Bay Professional Firefighters, IAFF, Local 2446 Negotiations
2. Fraternal Order of Police Negotiations
3. Rollovers Resh and Hensel

**NEW BUSINESS:**

- \*1. Warrants for Payment
  - a. Truist Commercial Checking Account-\$1,231.30-Reimbursement to the Truist Commercial Checking Account for Auto Pay for Timothy Lancaster's VISA
- \*2. New Plan Member Applications; Member Beneficiary Changes; Pre-Retirement\Death Benefit Option Selection Forms; Member Retirement Beneficiary Forms; and DROP Beneficiary Designations
3. Office Business
  - a. Equipment Upgrades and Purchases
  - b. Employee VISA Invoice Review for February
  - c. Upcoming Events-Educational Opportunities
  - d. Summary Plan Descriptions and Annual Employee Benefit Statements
  - e. Procedures for Approval
  - f. Office Security
  - g. Zoom
- \*4. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawl/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution Police Officer Timothy Zander
- \*5. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawl/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution Police Officer Stephen Bland
- \*6. Termination from Employment; Begin Regular Monthly Retirement Distribution; Authorize DROP Distribution by Withdrawl/Rollover and/or Annual Distributions as Per Guidelines and Authorize Share Plan Distribution Firefighter Keith Williams

\*7. Termination Refund/Rollover or Vested Termination, if Eligible, Police Officer Stephen Ball

\*8. Reduction of the Monthly Pension and COLA Due to the Election of an Early Social Security Option Police Retiree Mark Scammell

**INPUT FROM ACTIVE AND RETIRED PLAN MEMBERS:**

**INPUT FROM THE PUBLIC:**

**ADJOURNMENT:**

**If an individual decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.**

**In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Pension Office at (321) 724-8877 or Florida Relay System at 711.**

**This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The location, Robert J. Conlan Professional Center, 1501 R. J. Conlan Boulevard, NE, Suite 240, (corner of Palm Bay Road East & Robert J. Conlan Boulevard, 2<sup>nd</sup> Floor of the R.J. Conlan Professional Center) Palm Bay, Florida 32905, which is open to the public, shall serve as an access point.**